



A Quick User's Guide

1. Sign up for Free Trial **Free 15 Day Trial**
2. You will be directed to the Search Page. **Search!**
3. Set the parameters of your search and click on the button.

4. A Search Results table will be displayed.

Select	API	Well #	Operator	Lease	TD	Grd	KB	County	Location	Qtr Qtr	Doc
<input type="checkbox"/>	35-095-00608	1-19	UNION OIL COMPANY OF CALIFORNIA	HAWKINS	17,708	839	858	Marshall	055-09E-19	SW NE	Cor

Search Criteria are displayed in the upper left hand corner of the window.

5. To view or download a document

You can:
Add to List – Build a list of Documents to view or download.



For Immediate Help on any page click the Help Button



Add to List

Save Search – Save these search parameters for quick re-use

Save search

Create New DAR – More later on this feature.

Create New DAR

Return to Search – Return to Parameter Page to alter current search parameters

Return to Search

Add to List

Check the boxes next to the documents you want to display and click the

Add to List

button. Each document will be added to the Document List Table.

Document List: 1 added To view check off from a browser column and click its browser button. To Download or Remove check off from the Download/Remove column and click the co

Actions		Display in Viewer								
<input type="checkbox"/>	<input type="checkbox"/>	Browser 1	Browser 2	Browser 3	Browser 4	API	Operator	Lease	WNum	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	35-095-00608	UNION OIL COMPANY OF CALIFORNIA	HAWKINS	1-19	

Click the checkbox next to the document you wish to view or download. You can view up to 4 documents per browser window. In this example, browser 1 will display the Union of California Hawkins 1-19 in the first browser window. You can display up to 4 different documents (or the same document) in each browser window.

Document List: 1 added To view check off from a browser column and click its browser button. To Downlo

Actions		Display in Viewer								
<input type="checkbox"/>	<input type="checkbox"/>	Browser 1	Browser 2	Browser 3	Browser 4	API	Operator	Lease	WNum	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	35-095-00608	UNION OIL COMPANY OF CALIFORNIA	HAWKINS	1-19	

Download

To download data and/or images click the checkbox in the far left column in the row of the document you want to download.

For Immediate Help on any page click the Help Button



For Immediate Help on any page click the Help Button



Document List: 1 added To view check off from a browser column and click its browser button. To Download or Remove check off

Actions

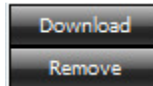
Display in Viewer

Download Remove

Browser 1 Browser 2 Browser 3 Browser 4

↑ ?

<input checked="" type="checkbox"/>	#	Browser 1	Browser 2	Browser 3	Browser 4	API	Operator
<input checked="" type="checkbox"/>	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	35-095-00608	UNION OIL COMPANY OF CALIFORNIA



Then click the Download button -

This dialogue box appears summarizing your download activity and the number of downloads left in your account.

Download Documents

Click on the Download Images button to download all the documents selected in your Document List. They will be zipped up and you will be presented with a save file dialog to save to a folder of your choice.

Click on the Download Data button to download the data associated with the images after selecting a document type to download to. You do not have to wait until your document file has downloaded to start your data download.

Please Verify Your Download Account Before Proceeding.

Remaining Downloads	10
Documents for this download	1
Extra charge documents	0
Extra charges @ \$\$/document	\$0.00

Type in a file name below without an extension to give your document's zip file and data file the same name. Leave blank to use a date/time stamp for your file names.

Download Images

Download Data (XLS) Excel

Close

Click **Download Images** or **Download Data** and a normal windows dialog box appears. Choose whether to save or open.

For Immediate Help on any page click the Help Button

